

SWIM 21 CO-ORDINATOR

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Role

To co-ordinate the implementation/development of the Swim 21 initiative within the club.

RESPONSIBLE TO: Club Chairman

Skills

- Well organised and able to delegate
- Administration skills
- Enthusiastic and a good motivator
- Approachable
- Confident and effective communicator

Main Duties

Commitment

Determined by the club i.e. 1 hours per week plus Management Committee Meetings

Benefits to Self

Contribution to enabling a club to achieve its full potential.

Further Development/Support

How to Communicate Effectively

A resource provided by Running Sport, available to download from their website

www.sportengland.org/runningsport

Visit the ASA website www.britishswimming.org > [Development](#) for more information on the Swim 21 process or contact your ASA Regional Development Officer.

Further training opportunities are available through the ASA Regional Training Network, for your nearest training centre visit the ASA website www.britishswimming.org or telephone the ASA on 01509 618700

Useful Websites

ASA website	www.britishswimming.org
Sport England	www.sportengland.org.uk
Volunteering England	www.volunteering.org.uk
Millennium Volunteers	www.millenniumvolunteers.gov.uk
DO-IT	www.do-it.org.uk
CSV	www.csv.org.uk
Sports Coach UK	www.sportscoachuk.org

Signatures: Officer _____ Date:

Chairperson _____ Date: