

TEAM MANAGER 5

Role

To manage a team(s) within your club at training camps and competitions

Skills

- Well organised and efficient
- Sound knowledge of the club
- Confident and effective communicator
- Understanding and impartial

Main Duties

- Select a team (if applicable) in consultation with the appropriate club coach
- Advise the team of gala arrangements
- Ensure that arrangements are made for the transport of teams to galas
- Ensure that the team is taken to the appropriate venue
- Ensure that athletes report in good time for each event
- Ensure that all appropriate athletes are registered to swim in the appropriate competitions/events
- Ensure that team behaviour is controlled
- Submit results to club press officer
- Promote team spirit
- To follow and promote the ASA Child Protection policy

Commitment

Ongoing weekly responsibility as well as club events

Benefits to Self

An extremely rewarding role within your club.

Further Development/Support

ASA Team Managers Training Programme

A training opportunity available through the ASA Regional Training Network, for your nearest training centre visit the ASA website www.britishswimming.org or telephone the ASA on 01509 618700

Training opportunities are available through the ASA Regional Training Network, for your nearest training centre visit the ASA website www.britishswimming.org or telephone the ASA on 01509 618799

If you have any queries regarding volunteering within the sport contact your County Volunteer Coordinator, details available on the ASA website www.britishswimming.org > [Volunteers and Officials](#)

Useful Websites

ASA website	www.britishswimming.org
Sport England	www.sportengland.org.uk
NSPCC	www.nspcc.org.uk
Volunteering England	www.volunteering.org.uk
Millennium Volunteers	www.millenniumvolunteers.gov.uk
DO-IT	www.do-it.org.uk
CSV	www.csv.org.uk
Sports Coach UK	www.sportscoachuk.org

Signatures: Officer _____ Date:

Chairperson _____ Date: